

RefNo	Meeting	Action	Action Lead	Agency	Agenda item	Comment
42	22-Jan-15	Adrian Barker referred to the two DTOC indicators AS2 (all delays) and AS3 (delays attributable to Social Care) and queried why the figures attributable to Social Care were higher than those for all delays regarding both BHFT and HHFT.	Tandra Forster/Jessica Bailiss	WBC/CCG	Health and Social Care Dashboard	Both DTOC measures AS2 and AS3 have now been provided using a combined average.
43		It was felt that the information contained within the Dashboard was out of date. In this instance this was largely due to different reporting timescales because of the Christmas period. This would be raised at the Management Group.	Management Group	CCG/WBC/Healthwatch	Health and Social Care Dashboard	The Management Group decided that the reporting timescales should remain as they are.
44		Adrian Barker suggested that an indicator be included on the Dashboard, which showed the number of people seeing General Practitioners. Nikki Luffington would look into this.	Nikki Luffington	NHS England	Health and Social Care Dashboard	Awaiting confirmation regarding whether the data is collected.
45		The Suicide Prevention Strategy and Audit to be placed on the HWBB Forward Plan for June 2015.	Jess Bailiss	WBC	Health and Wellbeing Performance Report	Placed on Forward Plan for June.
46		End of Life Care to be included within the delivery plan for the Health and Wellbeing Strategy.	Lesley Wyman	WBC	Health and Wellbeing Strategy	This will be picked up by the delivery groups being formed to develop the implementation plan for the Strategy.
47		Task and Finish Groups (delivery groups) involving the relevant people to be set up to coordinate actions plans, which will underpin each of the priorities within the HWBS. To be reported on to the next HWBB meeting in March.	Lesley Wyman/Adrian Barker/Shairoz Claridge/Tandra Forster	WBC	Health and Wellbeing Strategy	Report coming to the Board in March.
48		Rachael Wardell suggested that the HWBB review the guidance for HWBBs on Children with Special Educational and Complex Needs.	Management Group	CCG/WBC/Healthwatch	Post Implementation Reflection - SEN Reforms	This will be picked up by the delivery groups being formed to develop the implementation plan for the Strategy.
49		Board Members would be contacted after the meeting in attempt to seek funding for sustaining the Dementia Alliance Coordinator role for 2015/16.	Cllr Marcus Franks/Jess Bailiss	WBC	Dementia Alliance	Complete
50	22-Jan-15 (Special Meeting)	A letter to be sent to the DH accompanying the BCF Plans, expressing the Council's disappointment with the way the situation regarding the Care Act has been handled.	Nick Carter/Gordon Lundie/Jess Bailiss	WBC	The Better Care Fund Plans	On the basis that there were ministerial conversations taking place with the district's MP, it was not felt that it was appropriate at this stage to send a letter to the DH.

**Actions carried over from previous meeting**

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31	27-Nov-14	Shairoz Claridge to provide baseline data for the Dashboard where there was no target or benchmark data available	Shairoz Claridge	CCG	Health and Social Care Dashboard	Complete
32		Metrics to reflect the expansion of primary care to be explored as a possibility for the Health and Social Care Dashboard.	Jessica Bailiss/Bal Bahia/Shairoz Claridge/Tandra Forster	WBC/CCG	Health and Social Care Dashboard	An update will be provided on this under the H&SC Dashboard item at the Board meeting in March.
34		Metric to reflect Monitor's investigation at the Royal Berkshire Hospital to be included on the dashboard.	Jessica Bailiss/Shairoz Claridge	WBC/CCG	Health and Social Care Dashboard	This information is not suitable for the Dashboard. If further information is required then the RBH will need to be invited to a future Board meeting.
38		All Board Members to fill out the Declarations of Interest Form in line with the Council's Code of Conduct.	All Board Members	All agencies on the Board	Health and Wellbeing Board Governance	Underway